

Carbon Reduction Plan

Supplier name: XMA Limited (XMA)
 Publication date: February 2024

Commitment to achieving Net Zero

XMA is committed to achieving Net Zero emissions on each Scope by

Scope 1 – 2030

Scope 2 – 2030

Scope 3 – 2045

In accordance with the GHG Protocol’s Corporate Standard, our carbon footprint methodology, aligned to our operational boundary is:

Operational Control:

The supplier reports on all sources of carbon emissions over which it has operational control. The supplier is deemed to have operational control over a service if it has full authority to introduce and implement its operating policies.

Baseline Emissions Footprint

Baseline Year: January – December 2019

Additional Details relating to the Baseline Emissions calculations:

XMA baselined its calculations in 2019, to give a fair representation of emission output in a full operational year, when travel, stakeholder meetings and office attendance was consistent and normal, not impacted by COVID 19 and lockdown measures. Disclosed emissions data have been re-baselined where necessary due to improvements in accuracy of data reporting.

EMISSIONS	Baseline year emissions: TOTAL (tCO ₂ e)		
Scope 1		274.00	
Scope 2 (Location-based)		413.00	
Scope 3 (Included Sources)	4	Upstream Transportation and Distribution	30.73
	5	Waste Generated in Operations	476.09
	6	Business Travel	398.00
	7	Employee Commuting (not including teleworking)	244.00
	8	Downstream Transportation and Distribution	7.42
		Total	1,156.24
Total Emissions		1,843.24	



Current Emissions Reporting

Reporting Year: January – December 2023		
EMISSIONS	Baseline year emissions: TOTAL (tCO ₂ e)	
Scope 1		250.40
Scope 2 (Location-based)		174.89
Scope 3 (Included Sources)	4 Upstream Transportation and Distribution	116.81
	5 Waste Generated in Operations	16.47
	6 Business Travel	162.64
	7 Employee Commuting (not including teleworking)	235.81
	8 Downstream Transportation and Distribution	76.23
	Total	607.96
	Total Emissions	1,033.25

Emissions reduction targets

XMA have set an aggressive emission reduction target of 81%, against our 2019 baseline, to be completed by 2027. This will be achieved through the initiatives that we have introduced, continue to develop and continuously improve upon. We know, with a solid foundation we will be able to achieve 'Net Zero' by 2030 across Scope 1 and Scope 2 and 2045 for Scope 3.

2023 = 41% reduction against 2019 baseline

2024 = 58% reduction against 2019 baseline

2025 = 69% reduction against 2019 baseline

2026 = 75% reduction against 2019 baseline

2027 = 81% reduction against 2019 baseline

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

XMA has completed several carbon reduction initiatives to date, with a focus on a 'fast start' plan to achieving Net Zero by 2030 and 2045 respectfully. 2023 performance is noted below:

2022 – Target **30%** reduction – Actual **31.40%**

2023 – Target **41%** reduction – Actual **43.90%** (1,033.25 tCO₂e)



Some of the projects completed to date (but not limited to) are:

- Refurbishment of St Albans Warehouse including gas boiler replacement, LED lighting and control upgrades, sustainable energy sources
- Improved WEEE disposal solutions
- Sustainable Shipping Solutions (including aggregated shipping)
- Direct Delivery (wherever possible)
- Improved IT Asset Disposition (ITAD) solutions with under 1% going to landfill
- Salary Sacrifice Electric Car Scheme of XMA Staff
- Flexible Working Measures for Staff
- Virtual meetings where possible
- Established internal environmental working groups to discuss opportunities for carbon reduction
- In Nottingham and St Albans sites, 100% of waste is diverted from landfill
- Procured REGO-baked Tariffs to reduce market-based Scope 2 emissions

In the future we hope to implement further measures such as:

- Estate Consolidation
- Carbon Net Zero Warehouse
- Self-Generating Energy Production
- EV Charging Points
- Subsidised Staff Tickets for Trams and other Public Transport
- Publication of full carbon footprints of product and services supplied to customers
- Electrification of distribution and logistics for all product delivery and collections
- Reduction of waste and packaging from upstream supply chain
- Improvement of recycling for packaging
- Circular economic strategy for end-of-life products.
- Engage supply chain to collaborate on sustainability initiatives
- Switching XMA owned vehicles to hybrid/ electric vehicles

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Darren Howe
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Development Director
& ESG Director
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¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>